



**Monthly Conference Call Minutes
December 18, 2023
Zoom Meeting**

Attending- Niki Theobald, Bill Venne, Kay Glaser, Heidi Kramer and Tim King

1. Executive Committee Monthly Call-

We do not have a financial update- AAVMC just hired their new fiscal person so hopefully they will have an update for us soon.

2. Conference committee report Tim reported that we are filling holes in the schedule, they need a few speakers for various sessions and will put out a call for people to lead those sessions. They need to know if Dr. McCabe will speak, or will it be Susan again? They also need to know if the contract for KDD was done and if the social set, both time and contract. The committee asked if registration is about ready to launch? Niki thinks is it very close and will be open soon. They are also looking into sponsors and to see if PMSI will sponsor by making the lanyards again. They will ask through the list serve for speakers for sessions that do not have one yet.
3. Tim reported on the Outreach webinar last week. It largely focused on conference receptions, on site vs off site, using onsite for specialized and smaller conferences to be closer for overlapping DVM's, young alumni events, and specialized dinners. Creating a web page for the AVAP site to track all of the related conferences and who goes to them as well as what they do for their events. This would help us to utilize the deans time best. Next call is in January. Tim is checking with Katie Rothstein to see if she still has a guest speaker in mind. Talking to someone about CGA rates or gift planning would be good new year sessions too.
4. Breakfast for VMZ, Niki will confirm date and location, Outreach, Carly will send out the invite.

Other business, we need to create an annual report for AAVMC. Niki will draft one in the next quarter.

Next meeting: January 16, 2023